

Ulonwabo

RESERVATION OF CLUBHOUSE FOR A FUNCTION

TERMS OF RESERVATION OF THE CLUBHOUSE

- This form must be completed and emailed to committee@ulonwabo.co.za 7 Days before the event.
- The booking is only official once confirmation is received from the UHOA committee.
- No Bookings will be accepted for the 16th, 25th of December and 1st of January.
- Reservation time limit 10:00am – 10:00pm (unless otherwise approved).
- Please note the Clubhouse is a non-smoking area.
- Please respect your fellow residents by keeping noise levels down.

CLUBHOUSE RESERVATION FEE

- Reservation Fee is R500 with a R250 refundable deposit.
- R250 will ONLY be refunded under the following conditions:
 - No damage was done to the clubhouse and furniture.
 - The clubhouse area is not clean by 10am on the day following the event.
 - Braai grid (if used) is not clean.
 - Any rubbish is left behind. (Refuse bins are not provided)
 - The host did not attempt to block off the visitor parking area for exclusive use of guests.
 - Prevent other residents from using the complex pool. (NOTE: You are only reserving the Clubhouse)
 - Guests did not damage the communal gardens by parking their vehicles or by other means.

PAYMENT OF RESERVATION FEE

- Owners: R500 reservation fee and R250 refund will be added to Levy account for owners.
- Tenants:
 - R500 reservation fee must be paid upfront via EFT. **Proof of payment** is required prior to confirmation of booking and must be emailed to: committee@ulonwabo.co.za
 - For refund purposes please add **official bank account confirmation** to proof of payment.
 - Bank account Detail for EFT payment:
 - Name of Account: Ulonwabo Home Owners Association.
 - FNB Account No:62016058720
 - Reference for payment: BOOKING01 (If your unit number is 1).

DETAILS OF THE RESIDENT BOOKING CLUBHOUSE:

Please Tick

Owner:	<input type="checkbox"/>
Tenant:	<input type="checkbox"/>
Unit Number:	Resident Name:
Email Address:	
Cellphone Number:	
DATE and TIME of event:	

RULES SPECIFIED BY MOI

UHOA - Rules and Memorandum of Incorporation regarding the Use of the Club House.

15. Clubhouse and Pool Area

15.1 The Clubhouse is to be kept lock when not in use, especially during the night:

- a) in summer it will be kept open during the day; and

b) *in winter locked, keys to Pool area is available from Security.*

15.2 *The Clubhouse and Pool may be used for Private Functions:*

a) *Booking must be made with the Director responsible for administering the clubhouse area at least (7) seven days in advance.*

b) *A hiring fee of R500 will be charged for functions where outside guests are invited, plus R250 fee for exclusive use of the Area.*

R250 (refundable fee) if the clubhouse is left clean and tidy and braai grid is returned clean.

c) *Family parties (Residents only) may be held free of charge, just arrange this upfront.*

d) *The area must be left clean after use.*

15.3 *No dogs (pets) are allowed in this area.*

15.4 *These rules shall be binding on the owners and any lessee or other occupant of any unit. It shall be the duty of the owner to ensure compliance with the rules by the lessee or occupant, including his employees, guests, and family members as well as those of the lessee or occupant.*

Signature Resident:

Date

Signature UHOA:

Date